

Senior Interior Designer

SHANGHAI

The Role

We are seeking to appoint a highly motivated and talented Senior Interior Designer to join our expanding Shanghai studio.

Ideal candidates will possess extensive experience in all phases of the design process with excellent project management, client co-ordination, and people management skills.

The Senior Interior Designer is responsible for design outcomes in collaboration with the Project Principal, as well as meeting the project brief. They will provide the link between the Client and 'Buchan', managing the team to deliver outcomes. This role is accountable for the execution of all aspects and delivery of the project program, budget, design quality, staff engagement, and client engagement. Senior Interior Designers have a strong portfolio of multiple projects in which they acted in the lead role.

About You

EXPERIENCE

- 8 - 12 years' working on large, complex projects within interior design or an equivalent role
- Proven team and project management experience
- Large scale commercial and residential projects experience
- Skilled in developing client networks and relationships
- Must have International experience

SKILLS/KNOWLEDGE

- Proven design and delivery skills
- Leadership skills with the ability to mentor and motivate team members
- Project Management skills
- Excellent presentation and communication skills
- Skilled in Revit/BIM and Sketch-up
- Has an in-depth understanding of Adobe design suite
- Fluent in Mandarin and English

PERSONAL ATTRIBUTES

- Good communication skills and eager to develop and grow
- Flexibility
- Ability to work on individual tasks or as part of a team
- Initiative and self-motivation
- Able to communicate in a clear and understandable manner
- Developing ability to prioritise tasks
- Developing problem solving skills when faced with complex or multiple alternatives

Apply

If you are interested in this role, please submit your portfolio by email to: careers@buchangroup.com

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ADELAIDE
BRISBANE

CHRISTCHURCH
DUBAI
GOLD COAST

LONDON
MELBOURNE
PERTH

SHANGHAI
SYDNEY

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Key Responsibilities

Design & Delivery

- Manage and maintain client relationships
- Lead briefing process
- Lead concept design
- Oversee and manage the design development of concept
- Managing contract documents
- Managing quality of documents in accordance with practice systems
- Ensure projects are delivered on time, within budget and are monitored against the agreed scope
- Ensure client presentations are delivered to agreed standards
- Ensure quality and innovative design

Business Development

- Contribute to bid process
- Draft fee letters and programs for Interior Design projects or Architectural projects with an Interior Design component
- Identify new client project opportunities
- Develop sector specific expertise
- Developing a client network

Management

- Oversee resource planning with Interior Design Manager
- Be responsible for managing the delegation of project resources in accordance with fees available
- Be responsible for team supervision and management on projects
- Understanding and managing the deliverables in accordance with the contract for each project
- Managing the financial performance of the project in accordance with the project contract
- Project management tasks as required including but not limited to; billing, financial management, debt collection, and revenue recognition

Leadership

- Mentor and coach individual staff who are interested in expanding their career with this sector
- Drive project and interior design collaboration
- Assist Principal when required
- Lead, manage, appraise and mentor staff within Buchan in an appropriate manner
- Mentor and support Interior Designers and Graduate Interior Designers

Professional Development

- Keep up to date with professional and technical developments and make an effort to expand industry knowledge and skills.
- Apply knowledge to projects for which responsible
- Apply industry expertise to issues confronting Buchan
- Actively seek out information on industry trends and innovations
- Actively disseminate professional knowledge to all staff
- Show a personal commitment to professional development outside of Buchan's initiatives in all areas of architectural practice
- Have a thorough understanding and compliance with the use of current office, design, documentation and project management software